

# KIPDA DISTRICT EARLY INTERVENTION COMMITTEE MEETING

August 28, 2006

## Minutes

K.I.D.S. Center, Louisville, Kentucky

Members/Designees Present: Angie Guest, Becky Skrine, Ann Phillips, Sandy Milburn, Cindy Holmes, Barbara Borie, Eileen Deren, Melinda Atkins.

Members/Designees Not Present or Represented: Carrie Bearden, Lynn Webster, Michele Harmon, Mona McCubbin, Ann Finney, Jill Lemmenes, Shawna White, Karen Pass, Sue McGill, Jon Lee, Julie Leezer, Christie Dwyer, Antoinette Judkins.

Staff Present: Cathy Moser, Alicia Dailey, Sandra Duverge.

Guests Present: Liz Schumacher, Associate Director, U of L Neonatal Follow-up Program.

SUBJECT	DISCUSSION	ACTION
Minutes	July's minutes were reviewed. Cindy Holmes stated that she was counted present when she was actually absent.	Alicia Dailey will make correction.
Early Childhood Standards and Local Training	Angie Guest reported. She attended the "Train the Trainers" meeting on August 17 <sup>th</sup> . The content was not related to First Steps – it was geared toward 3-5 year olds. The training was conducted by Phyllis Hall. According to Angie, Brenda Mullins admitted that First Steps was not on board with most of this, but there is a DI who uses the standards in her practice. Brenda is willing to do training to make sure that every person gets a copy of the standards and have the DI share how she is using the standards in her practice. Angie stated that after looking at the standards, they do make sense and they are coming (to First Steps). Brenda reportedly offered to do the training for First Steps alone. She sees the standards themselves as a stand-alone piece – as separate from the continuous assessment piece. Even though the standards are in place, the transition piece is not in place yet. Melinda Atkins commented that, according to Julie Leezer, it is the policy	

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	<p>for group providers to follow the early childhood standards. A question arose as to how this should be interpreted. Clarification is needed. The standards identify milestones of typical child development. Discussion ensued about how to present the standards, keeping in mind that First Steps Central Office isn't on board yet and we (First Steps) have family-driven outcomes. Suggestions: 1) Present the standards in an information session; 2) Ask Meredith if this is the right time to present the standards and how they should be introduced. We don't want to increase providers' anxiety. We are not sure ourselves of the standards' place in the First Steps system. Brenda is not combining the standards with continuous assessment.</p>	<p>Alicia will email Meredith (after gaining approval on the wording from those present at this meeting) with the following questions: 1) How do the Early Childhood Standards relate to First Steps guidelines? 2) Should the KIPDA DEIC pursue a local training on the standards so that providers can get information or should we wait until Central Office decides if and/or how the standards will be implemented in First Steps? 3) We are feeling pressured to sign the agreement. Is First Steps on board with it and are we required to sign it, even if we still have concerns? 4) Will each provider be asked to sign the agreement, not just the DEIC members? Even if only the DEIC signs, we need clarification on the last paragraph of page four (4) which would seem to indicate that the DEIC would be responsible for making sure that all KIPDA providers were on board with the agreement. This isn't do-able.</p>
Point of Entry Report	<p>Cindy Holmes reported. <u>Referrals</u>: 149 for July. <u>Child Find</u>: 1) Linda Conver provided information on First Steps to HANDS workers. 2) Shawna Dellecave provided information on First Steps to Little People Child Care in Jefferson County. <u>Personnel</u>: Jana Cook was hired to replace Sommer Mullins who resigned in June. <u>POE Issues</u>: 1) Provider shortages continue to be a problem for our district, as well as in many districts in the state. 2) KIPDA POE would like suggestions for our child find focus for FY'07. <u>Provider Shortages</u>: SLP with feeding and oral motor expertise – all counties.</p>	

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	Becky Skrine stated that Baptist East is receiving calls from PSCs not employed by Seven Counties that other providers do not want to go to counties outside of Jefferson. The shortages may not actually be as severe as they appear to be. Cathy Moser and Alicia Dailey responded that the U of L TAT needs to be informed because this is a contract violation. <u>Other</u> : Cindy has received a lot of response to the provider list that was emailed to all providers on the U of L TAT email distribution list.	<u>Provider listing</u> : Cindy will send Alicia a provider list every month and Alicia will send it out via the email distribution list. Providers will be instructed to email Cindy with their corrections and updates.
Technical Assistance Team Report	Sandra Duverge reported. The DVD for family orientation will be approximately 12 minutes long. Some other DEICs will help with funding. Mary Jeffries has agreed to do the “voice over”.	Sandra will contact Mike Peake at U of L Video, at 852-8126.
Other	1) Cindy Holmes indicated that the next PSC meeting was to be about infectious diseases. Cindy suggested to Anne Bolly to make sure that this topic included universal precautions. Angie Guest is working on this. Suggestion: have someone from U of L to videotape the next several meetings. Future topics may include gangs, HANDS, etc. – up to 5 or 6 presentations. 2) The letter has been composed from the DEIC to providers from the provider fair who checked that they did not bill insurance but who are required by regulation and their contract to do so. Barbara Borie will sign it.	1) Agenda item for next DEIC meeting: Host a mini-conference for all providers and offer CEUs. Suggestion: combine safety, infectious diseases, gangs, HANDS, etc. and call it “Home Visiting 101.” 2) Alicia will copy the letter onto First Steps letterhead. Angie will send it out. Fifty copies are needed.

**Next meeting: September 25, 2006, 11:00 a.m. - 12:30 p.m.  
Board Room, K.I.D.S. Center, 982 Eastern Parkway**

**Agenda:  
Jefferson County Early Childhood Interagency Transition Agreement  
Mini-conference for Providers on “Home Visiting 101”**